






PERSONAL INFORMATION

Zoran Gichevski



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Sex Male | Date of birth 01/06/1992 | Nationality Macedonian

18.02.2019 – 28.06.2019

Project Assistant

Association for developing initiatives – Zenith || <http://www.zenith.org.mk/>

- Project assistant - Worked on the project „Citizen-oriented approach in the delivery of public services“, which was concentrated towards delivering citizens with better public services in accordance with their needs. Part of my duties were project management, budgeting, preparing project reports, event organising, documenting, reporting and other administrative matters regarding the project I was engaged in.

Project implementation and management

01.08.2017 - ongoing

Junior Research Associate (part-time)

ISIE – Institute for Strategic Research and Education || <http://isie.org.mk/>

- Worked on variety of projects according to the goals and vision of the organization. I was engaged in project management, budgeting, reporting, web site development and maintenance.

External collaborator

01.10.2016 – 30.6.2018

IT-technician web-design, web support, IT support

NGO Multikultura Tetovo || <http://multikultura.org.mk/>

- IT support, web design and maintenance. In addition, my responsibilities in Multikultura were project implementation, design of promotional materials, photographing and documenting events. I have been part of the team that implemented the NCBI Training – Train the trainers two consecutive times.

IT and project implementation

EDUCATION AND TRAINING

(2015-)

Business Informatics (in preparation of graduation thesis)

South-East European University – Tetovo (former member of the student parliament)

2007-2011

Gymnasium “Kiril Pejchinovic” – Tetovo

Secondary school diploma (natural science and mathematics)

Pegasus ELS – Private English language school

Master Intermediate High level

PERSONAL SKILLS

Mother tongue(s) Macedonian

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
Master Intermediate High level					
Serbo-Croatian	B2	B2	B2	B2	B2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
[Common European Framework of Reference for Languages](#)

Communication skills ▪ Good communication skills gained through my experience as a representative from NGO's

Organisational / managerial skills ▪ NCBI Switzerland "Train the Trainers"
 ▪ Project Cycle Management – training course
 ▪ leadership (Attended LEAP – Leadership in practise program)

Job-related skills ▪ Excellent work and understating of Information Technology
 ▪ Excellent at meeting project deadlines
 ▪ Excellent at team work and team projects
 ▪ Proficient at translations

Digital competence	SELF-ASSESSMENT				
	Information processing	Communication	Content creation	Safety	Problem solving
	Proficient	Proficient	Independent	Independent	Proficient

Levels: Basic user - Independent user - Proficient user
[Digital competences - Self-assessment grid](#)

- Excellent knowledge of office suite (word processor, spread sheet, presentation software)
- Excellent knowledge of web design and maintenance, web hosting (cPanel) etc.
- Excellent knowledge of web-developing tools such as WordPress
- Good knowledge of web-developing languages (HTML5, CSS3)
- Basic knowledge of programming languages (C/C++, C#, PHP/MYSQL)
- Good knowledge of photo editing software gained as designer at Multikultura
- Good knowledge of photographing and documenting events

Other skills ▪ Translating skills, event organising, team leading

Driving licence B-category

Projects ▪ Full design and development of the website www.skopjeoldtown.mk
 ▪ Full design and development of the website www.worldconference.mk
 ▪ Full design and development of the website www.isie.org.mk
 ▪ Full design and development of the website www.referendum.mk
 ▪ Full design and development of the website www.univerzitetbezkorupcija.mk
 ▪ Full design and development of the website (including the newsletter) www.maaa.mk

- Full design and development of the website www.lspr-mak.com
- Full design and development of the website www.familypartner.mk

Seminars

- Nasa Space App Challenge 2015 - People's Choice Award
- National tech competition – ship model design
- Seminar – LEAP Leadership in practise, seminar for youth leaders

Other skills

- Musical knowledge – guitar, drums and percussions